

**Monmouth County Historical Association**  
**70 Court Street, Freehold, N.J. 07728**  
**732-462-1466 \* 732-462-8346 (fax)**

**On-Site Photographic Permission Request**

Name/Organization:

Address:

Phone:

Email:

The above person/organization requests permission to photograph/film on-site at an historic house operated by the Monmouth County Historical Association.

Purpose of request:

Site:

Interior or exterior?

Type of image to be made:

Crew size:

Number of lights to be used:  
Wattage:

Date & time requested:

Total time needed (min. 2 hours):

Fee (make check payable to MCHA): \$

Special considerations:

The requesting organization agrees that images taken on-site will be for the above-specified purpose only, and MCHA must be acknowledged as the source with the credit line of “[name of building] of the Monmouth County Historical Association.”

Please note: MCHA requires 2 copies of the publication (magazine, book, DVD, etc.) in which the image appears, or notification of URL location, or date and time of broadcast.

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Signature

Date

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For the MCHA – Laura M. Poll, Librarian/Archivist

Date

For MCHA use only:

fee:

check #:

dated:

request approved by: